

M.C.E Society's
A.K.K. New Law Academy, Pune

The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions.

The Institute is Permanently affiliated to Savitribai Phule Pune University and functioning as per the professional code, Advocate Act of 1961 and Bar Council of India. The recommendations and resolutions passed by the statutory bodies from time to time are implemented in the Institution.

1) The Maharashtra Public University Act of 2016

(http://www.unipune.ac.in/Maha_Public_Uni_Act/pdf/Maharashtra%20Public%20Universities%20Act%202016%20English%20Copy.pdf)

2) Bar Council of India

(<http://www.barcouncilmahgoa.org/v2/>)

3) Advocates Act 1961

(<http://www.barcouncilofindia.org/wp-content/uploads/2010/05/Advocates-Act1961.pdf>)

The college follows established system of policies and procedures for maintaining infra-structural facilities. Maintenance Policy and Procedure:

1.Registration of Complaint: Registration of the complaint in the society office giving the details of the maintenance required by the respective department.

2.Visit of Technician: Technician visits the site and assesses the maintenance required and completes the job.

3.Job Completion Report: The report of the maintenance is prepared by the technician and signed by the concerned head.

4.Payment: Bill is generated and processed through the concerned authorities and forwarded through Principal for final payment.

5.Monthly Maintenance Report: The monthly accounts of maintenance are reported to the President.

6.Annual Maintenance Contract: Annual Maintenance Contracts for computer related repairs and maintenance, power backup systems, fire extinguishers and pest control for library are in place.

Procedure for Utilization of Support Facility: Sports complex:

- 1.The college can use any of the support facility available with the central Sports academy by making a requisition in writing for the same in advance.
- 2.Upon receipt of the letter the Director, Sports Academy confirms the availability and the department/ college can make use of the specific facility.

Utilization of Library: To ensure the proper utilization of library resources, a set of rules has been framed to manage day to day activities of the library. Library Advisory Committee, having representation of Teaching staff and Students and headed by the Principal, is responsible for taking policy decision for collection development, utilization of budget, compliance to BCI/University Rules, amendment to library rules, upgrading of ICT facilities, and other functions of library and e-library and reading room.

Utilization of Class Rooms:

1. Classrooms are allotted as per the student strength.
2. Lectures are regularly monitored.