

# The Annual Quality Assurance Report (AQAR) of the IQAC

(1<sup>st</sup> July, 2015 to 30<sup>th</sup> June, 2016)

## PART – A

### 1. Details of the Institution

1.1 Name of the Institution

M. C. E. Society's A. K. K. New Law Academy, Camp, Pune

1.2 Address Line 1

2390-B, K. B. Hidayatullah Road,

Address Line 2

Azam Campus, Camp,

City/Town

Pune

State

Maharashtra

Pin Code

411001

Institution e-mail address

[akknlapune@gmail.com](mailto:akknlapune@gmail.com)

Contact Nos.

Mob: 9423023420

Name of the Head of the Institution:

Dr. Rasheed Shaikh

Tel. No. with STD Code:

(O) 020-26442068

Mobile:

9423023420

Name of the IQAC Co-ordinator: Ms. Jacinta Bastian

Mobile: 9881342004

IQAC e-mail address: [akknlapune@gmail.com](mailto:akknlapune@gmail.com)

1.3 NAAC Track ID (For ex. MHCOGN 18879) MHCOGN 14276

1.4 NAAC Executive Committee No. & Date: EC/55/A&A/045 dated 27-3-2011  
(For Example EC/32/A&A/143 dated 3-5-2004.  
This EC no. is available in the right corner- bottom  
of your institution's Accreditation Certificate)

1.5 Website address: <http://www.nlapune.org>

Web-link of the AQAR: <http://www.nlapune.org/AQAR2015-16.pdf>

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

#### 1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B	2.66	27/03/2011	26/03/2016
2	2 <sup>nd</sup> Cycle				
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.7 Date of Establishment of IQAC: DD/MM/YYYY 15/07/2009

1.8 AQAR for the year (for example 2010-11)

2015-16

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and

Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011))

- i. AQAR 2011-12 submitted to NAAC on 17/07/2018
- ii. AQAR 2012-13 submitted to NAAC on 17/07/2018
- iii. AQAR 2013-14 submitted to NAAC on 17/07/2018
- iv. AQAR 2014-15 submitted to NAAC on 17/07/2018
- v. AQAR 2015-16 submitted to NAAC on 17/07/2018

1.10 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, **BCI**, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

1.11 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

1.12 Name of the Affiliating University (*for the Colleges*)

Savitribai Phule Pune  
University, Pune

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (*Specify*)

UGC-COP Programmes

## 2. IQAC Composition and Activities

2.1 No. of Teachers

06

2.2 No. of Administrative/Technical staff

02

2.3 No. of students

01

2.4 No. of Management representatives

01

2.5 No. of Alumni

NIL

2.6 No. of any other stakeholder and community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders No.  Faculty

Non-Teaching Staff  Students  Alumni  Others

2.12 Has IQAC received any funding from UGC during the year? Yes  No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

- Seminar on Domestic Violence- Problems and Perspectives
- State Level Workshop on Cyber Security to Prevent Misuse of Social Media

2.14 Significant Activities and contributions made by IQAC:

- i) One Day State Level Seminar on “Maharashtra Guarantee of Public Services Ordinance, 2015 – Problems and Perspectives” on 13<sup>th</sup> June 2015.

- ii) One Day State Level Workshop on “Maharashtra Unaided Private Professional Education Institutions (Regulation of Admission & Fees) Act, 2015” on 22<sup>nd</sup> Aug 2015
- iii) State Level Workshop on Cyber Security to Prevent Misuse of Social Media in Dr. A. R. Shaikh Assembly hall, Azam Campus 30<sup>th</sup> Dec 2015.
- iv) Seminar on Domestic Violence- Problems and Perspectives in coordination with LOKAYAT in College Conference hall on 9<sup>th</sup> Jan 2016.
- v) 7 Days Faculty Development Programme on Effective Application of Research Tools & Techniques for Perfection in Research Publication.

#### 2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year.

##### **Plan of action:**

1. To review the functioning of Internal Quality Assurance Cell (IQAC) during 2014-15
2. To strengthen and upgrade the computerization of administration and the process of admission
3. To formulate academic calendar, lecture plan and course completion report
4. To organize inter and intra institutional seminars, workshops, faculty development programme on quality related themes
5. To develop and promote research culture in the institution through knowledge and technology
6. To improve, strengthen and upgrade the library services
7. To optimize and integrate modern methods of teaching and learning for participatory teaching and learning process
8. To organize and strengthen different services of guidance and counseling for students, teaching and non-teaching staff and other stakeholders
9. To organize and encourage different community services as part of social service programme for the student
10. To arrange feedback response from students and other stakeholders

11. To strengthen and upgrade the computerization of administration and the process of admission and dissemination of information

**Outcome achieved by the end of the year:**

- The teachers of our college give extra coaching to the students for value added courses due such as JMFC exams, and other competitive exams. As a result the students of our College passed JMFC Judge Examination. Mr. Laxmikant Wadikar, Mr. Dyaneshwar Sonone and Ms. Mubeen Shaikh cleared the MPSC's Junior Magistrate First Class Judge Examination in May 2015.
- As per the plan of action for the academic year 2015-16, the following is the outcome:
  - i. One Day State Level Seminar on "Maharashtra Guarantee of Public Services Ordinance, 2015 – Problems and Perspectives" on 13<sup>th</sup> June 2015.
  - ii. One Day State Level Workshop on "Maharashtra Unaided Private Professional Education Institutions (Regulation of Admission & Fees) Act, 2015" on 22<sup>nd</sup> Aug 2015
  - iii. State Level Workshop on Cyber Security to Prevent Misuse of Social Media in Dr. A. R. Shaikh Assembly hall, Azam Campus 30<sup>th</sup> Dec 2015.
  - iv. Seminar on Domestic Violence- Problems and Perspectives in coordination with LOKAYAT in College Conference hall on 9<sup>th</sup> Jan 2016.
  - v. 7 Days Faculty Development Programme on Effective Application of Research Tools & Techniques for Perfection in Research Publication.
- A K K New Law Academy's Career Counseling Cell works actively in organising guest lectures The following guest lectures were organized :
  - i) Career Counseling Cell organized Guest Lecture on Law of Contract. On this occasion Dr. Mohammed Saheb Hussain, Professor of Law, UDSM School of Law, Tanzania, and East Africa had delivered lecture on Law of Contract to the students.
  - ii) Guest Lecture on SCC Online Training on 21<sup>st</sup> Sept 2015. On this occasion Chetan Singh Gill, Manager – Learning Centre, Eastern Book Company, New Delhi had delivered lecture on SCC Online Training Programme on how to use Supreme Court Cases Online (a legal database) on this occasion

iii) Guest Lecture on 1<sup>st</sup> Oct 2015 on the topic, 'How to write a book review'. On this occasion Dr. Harunrashid Kadri, Asst Professor of Law, N B T Law College, Nashik had delivered lecture on How to write a book review to the students.

- To enhance the library collection and encourage to develop reading habit of the faculty and students and researchers our College organized a Book Exhibition on 15<sup>th</sup> Sept 2015. The new collection of books was quite beneficial to the respective researchers to develop their research skills.
- Faculty members have increased their research publication as follow:

	International	National	Others
Peer Review Journals	11	2	-
Non-Peer Review Journals	-	-	-
e-Journals	1	-	-
Conference proceedings	5	18	7

*\* Attach the Academic Calendar of the year as Annexure*

2.15 Whether the AQAR was placed in statutory body Yes  No

Management  Syndicate  any other body

**Provide the details of the action taken:**

1. The computerization of library was enhanced by purchase of **25** new computers for e-library to replace old computers.
2. As per the BCI recommendations the library collection was enhanced by subscribing 10 volumes of the Indian Bar Review.
3. Organized Library Books Exhibition on 15<sup>th</sup>&16<sup>th</sup>September 2015.
4. Prof. In-charge was assigned the duty of Placement Cell.



**PART B**  
**CRITERION - I**

**1. Curricular Aspects**

**1.1 Details about Academic Programmes**

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	1			
PG	1			
UG	2			
PG Diploma				
Advanced Diploma				
Diploma	0			
Certificate				
Others				
<b>Total</b>	4			

Interdisciplinary				
Innovative				

**1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options**

**(ii) Pattern of programmes:**

Pattern	Number of programmes
Semester	3
Trimester	
Annual	

**1.3 Feedback from stakeholders\*** Alumn  Parents  Employers  Students   
(On all aspects)

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

*\*Please provide an analysis of the feedback in the Annexure*

**1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.**

As revision/update of regulation or syllabi is decided by University of Pune, there is no change in syllabus.

**1.5 Any new Department/Centre introduced during the year. If yes, give details.**

During this academic year no new department has been introduced.

## CRITERION - II

### 2. Teaching, Learning and Evaluation

#### 2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
13	11 + 1 Librarian	-	01	-

#### 2.2 No. of permanent faculty with Ph.D.

07
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#### 2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
05	-	-	-	-	-	-	-	05	-

#### 2.4 No. of Guest and Visiting faculty and Temporary faculty

05
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05
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#### 2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	01	15	05
Presented papers	01	13	01
Resource Persons	-	02	-

#### 2.6 Innovative processes adopted by the institution in Teaching and Learning:

Teachers make use of ICT in the teaching learning process:

1. In order to make the process of learning an enriching and enjoyable experience for students, various teaching – learning methods are used by teachers.
2. In order to put students in the shoes and make them better understand problems and solutions thereto role play method is used.

2.7 Total No. of actual teaching days during this academic year 183

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, and Online Multiple Choice Questions)

1. Bar coding for all University examinations has been introduced by the University of Pune from this academic year.
2. Open book examinations for internal evaluation have been implemented.

2.9 No. of faculty members involved in curriculum restructuring/ revision/ syllabus development as member of Board of Study/Faculty/Curriculum Development workshop 01

2.10 Average percentage of attendance of students 78%

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
BSL V	33	-	03	21	-	59
LL.B III	49	-	05	44	-	69
LL.M II	27	12	03	12	-	88

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

1. Academic Calendar is prepared at the beginning of the year
2. Teachers are instructed to maintain Academic Diary, Daily Teaching Report, etc. These are periodically reviewed to ensure effective curriculum delivery
3. Encouraged use ICT and E- resources
4. Academic audit conducted further suggestions are given to the teachers
5. Feedback is obtained and discussed in the IQAC meeting and communicated to the teaching staff for remedial action

### 2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	-
UGC – Faculty Improvement Programme	09
HRD programmes	-
Orientation programmes	01
Faculty exchange programme	-
Staff training conducted by the university	01
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	-
Others	-

### 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	08	-	-	-
Technical Staff	-	-	-	-

## CRITERION - III

### 3. Research, Consultancy and Extension.

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

IQAC encourages teachers to undertake research activities like Major or Minor Research Projects, Publication of articles, participation in various Conferences, Seminars, Workshops to enhance the knowledge. The College provides necessary facility in the form of infrastructure, library, computers and internet, etc to develop research culture among the teachers and make the teaching-learning effective & productive.

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	1	-	3	1
Outlay in Rs. Lakhs	-	-	4,40,000/	-

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	-	-	1
Non-Peer Review Journals	1	-	-
e-Journals	-	-	-
Conference proceedings	-	7	1

#### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

**3.6 Research funds sanctioned and received from various funding agencies, industry and other organizations**

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects (3)	2015-16	UGC, New Delhi	4,40,000/	Nil
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
<b>Total</b>	<b>01</b>	<b>01</b>	<b>4,40,000/</b>	<b>Nil</b>

**3.7 No. of books published** i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

**3.8 No. of University Departments receiving funds from**

UGC-SAP  CAS  DST-FIST

DPE  DBT Scheme/funds

**3.9 For colleges** Autonomy  CPE  DBT Star Scheme

INSPIRE  CE  Any Other (specify)

**3.10 Revenue generated through consultancy**

The Centre for Free Legal Aid & Advice (CFLAA) provides free consultancy to needy and poor people in the College.

**3.11 No. of conferences organized by the Institution**

Level	International	National	State	University	College
Number	-	-	2	-	-
Sponsoring agencies	-	-	College	-	-

**3.12 No. of faculty served as experts, chairpersons or resource persons: 1**

**3.13 No. of collaborations** International  National  Any other

**3.14 No. of linkages created during this year**

**3.15 Total budget for research for current year in lakhs:**

From Funding agency  From Management of University/College   
 Total

**3.16 No. of patents received this year**

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialized	Applied	-
	Granted	-

**3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year**

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

**3.18 No. of faculty from the Institution**

who are Ph. D. Guides

and students registered under them



**3.19 No. of Ph.D. awarded by faculty from the Institution**

**3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)**

JRF  SRF  Project Fellows  Any other

**3.21 No. of students Participated in NSS events:**

University level  State level   
National level  International level

**3.22 No. of students participated in NCC events:**

University level  State level  National level  International level

**3.23 No. of Awards won in NSS:**

University level  State level  National level  International level

**3.24 No. of Awards won in NCC:**

University level  State level  National level  International level

**3.25 No. of Extension activities organized**

University forum  College forum   
NCC  NSS  Any other

**3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility**

- The College has organized One Day State Level Workshop on “Maharashtra Unaided Private Professional Education Institutions (Regulation of Admission & Fees) Act, 2015” on 22<sup>nd</sup> August, 2015.
- Teachers Day was celebrated on 5<sup>th</sup> September, 2015.
- Book Exhibition was organised on 15<sup>th</sup> September, 2015.
- Guest Lecture was organised on SCC Online Training 21<sup>st</sup> September, 2015.
- The College has organized N.S.S. Special Winter Camp at Bop Village Taluka -Purandar, Dist Pune from 21<sup>st</sup> Dec to 27<sup>th</sup> Dec 2015.

- The College has organized Free Legal Aid & Advice Camp at Bop Village, Taluka-Purandar, Dist- Pune on 27<sup>th</sup> December, 2015. The object for the camp was for the legal awareness for the villagers.
- A P J Abdul Kalam's Birthday as a Vachan Prerana Divas was celebrated on 15<sup>th</sup> Oct 2015.
- The Constitution Day was celebrated on 26<sup>th</sup> November, 2015
- The Aids awareness day was organised on 1<sup>st</sup> December, 2015
- State Level Workshop was conducted on "Cyber Security to Prevent Misuse of Social Media" on 30<sup>th</sup> December, 2015.
- Road Safety Abhiyan was organised on 13-14<sup>th</sup> January, 2016.
- "Faculty Development Programme on "Effective Application of Research Tools & Techniques for Perfection in Research Publication" was conducted from 14-20<sup>th</sup> January, 2016.
- "Pinnacle 2016- 10<sup>th</sup> Inter Collegiate Law Festival" was organised from 11-23<sup>rd</sup> January 2016.
- Guest Lecture on "Higher Education in Abroad" was organised on 2<sup>nd</sup> March, 2016.
- Teachers & Students were participated in various rallies like Savitribai Phule Jayanti Rally, Shivaji Maharaj Jayanti, Bhimrao Ambedkar Jayanti etc organised by the M.C.E. Society, Azam Campus, Camp, Pune.

## CRITERION - IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	24439	-	College Fee & Education Aid from Society	24439
Class rooms	16	04	College Fee & Education Aid from Society	20
Laboratories	-	-	-	-
Seminar Halls	01	-	College Fee & Education Aid from Society	01
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.	-	-	-	-
Value of the equipment purchased during the year (Rs. in Lakhs)	-	-	-	-
Others	-	-	-	-

#### 4.2 Computerization of administration and library:-

The administration of the College and library is completely computerized. The Tally Software is used for financial management of the College. The process of admission like filling of admission form and its submission is done online as the computers with internet facility is provided in the computer lab on the 2<sup>nd</sup> floor of the College. Access to e-books/journals and legal databases, user orientation/training programmes are organised by the library for new students. Two more Computer Labs are added. One is at ground floor provided for the purpose of Skill Development and another Computer Lab has been provided for Research center at fourth floor.

### 4.3 Library Services

	Existing		Newly Added		Total	
	No.	Value/subscription	No.	Value/subscription	No.	Value
Text Books	5765	1575204.00	275	107021.00	6040	16882225.00
Reference Books	1279	821745.00	61	69282.00	1340	891027.00
Journals (Titles)	37	963516.00	-	121965.00	37	1085481.00
e-Books	NLIST (INFLIBNET)				135000	5000.00
e-Journals	NLIST (INFLIBNET)				6000	
Digital Database	AIR SC, SCC Online, Manupatra, JILI CD				4	287810.00
CD & Video	48	930.00	-	-	48	930.00
Others (Specify)						

### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	143	03	All	Overall Campus	A.K.K. New Law Academy	M.C.E . Society	ICT	
Added	-	--						
Total	143	03						

### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

24 hours Broadband Internet for Students and teachers and Non-Teaching Staff within the campus. Students can avail of internet facility in the Library also. The Skill Development Centre for E-Learning is available at the Ground Floor of the College.

**4.6 Amount spent on maintenance in lakhs :**

i) ICT	4320
ii) Campus Infrastructure and facilities	549023
iii) Equipments	
iv) Others	-
<b>Total :</b>	<b>553343</b>

## CRITERION - V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services.

Information about Student Support Services is public shed every year in Prospectus, displayed on the Notice board as well as on the Website. Principal as the Chairman of the IQAC Committee addresses all the new entrants of Law courses and provides essential information and rules of discipline which are to be followed by the students. Information about Placement cell, Other cells, Competitions, Counselling Sessions, Annual Medical -Check up, etc are also given to the students.

1. Career Counseling Cell organized Guest Lecture. Dr. Mohammed Saheb Hussain, Professor of Law, UDSM School of Law, Tanzania, and East Africa had delivered lecture on Law of Contract to the students.
2. The College organized One Day State Level Workshop on “Maharashtra Unaided Private Professional Education Institutions (Regulation of Admission & Fees) Act, 2015”. On this occasion Chief Guest of the function was Shri. Shirishkumar Hande, District Judge, Ambajogai, Dist Beed.
3. Career Counseling Cell organized Guest Lecture on SCC Online Training. Mr. Chetan Singh Gill, Manager – Learning Centre, Eastern Book Company, New Delhi delivered lecture on ‘How to use Supreme Court Cases Online (a legal database)’.
4. A K K New Law Academy organized State Level Workshop on Cyber Security to Prevent Misuse of Social Media. Mrs. Asha Mangure, PSI-Cyber Cell, Pune City, Mr. Rohan Nayadish, Cyber Expert, Pune City addressed the students.

#### 5.2 Efforts made by the institution for tracking the progression

1. College organized a “Faculty Development Programme on Effective Application of Research Tools & Techniques for Perfection in Research Publication.
2. Career Counseling Cell organized Guest Lecture on ‘How to write a book review.’
3. College organised Classroom discussions sessions, tests, Presentation of students and student counselling sessions

**5.3 (a) Total Number of students**

UG	PG	Ph. D.	Others
454	50	05	-

(b) No. of students outside the state

UG +PG 43 + 00
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(c) No. of international students

UG +PG 20+00
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Men

No	%
14	70

Women

No	%
6	30

**Under Graduate**

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
369	31	03	30	-	433	354	44	12	43	01	454

$$100 * 454 / 1400$$

Demand ratio 32.42      Dropout % 0%

**Post Graduate**

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
44	4	00	09	-	57	34	04	02	10	00	50

$$100 * 50 / 120$$

Demand ratio 41.66      Dropout %

**5.4 Details of student support mechanism for coaching for competitive examinations (If any)**

Communication and dialogue with the students is ensured through various type of counseling sessions. College endeavors to provide the best possible aid to the student.

Academic Counselling: The new entrants are oriented and introduced to the Law Curriculum through Orientation programs. Students can meet and consult the Faculty regarding the Subject.

Personal Counselling: The Class-teachers undertake a Personal Counselling of the class student. Professional Counsellors are also invited to address the students' psychological concerns if any.

Mr. Laxmikant Wadikar, Mr. Dyaneshwar Sonone and Ms. Mubeen Shaikh passed the MPSC's Junior Magistrate First Class Judge Examination in May 2015. Mr. P. A. Inamdar, President, M. C. E. Society, felicitated the students.

No. of students beneficiaries

All students of the college attended the program.

### 5.5 No. of students qualified in these examinations

NET  SET/SLET  GATE  CAT   
 IAS/IPS etc  State PSC  UPSC  Others

### 5.6 Details of student counseling and career guidance

A K K New Law Academy organized the Guest Lecture on Higher Education in Abroad. Ms. Suvi Sinha from Global Opportunities Ltd, Pune guided the students for doing LL.M and other Law courses in abroad.

No. of students benefitted

All students of the college attended the program.

### 5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
00	00	00	Being professional college almost all students join the profession.



## 5.8 Details of gender sensitization programmes

College organized Seminar on Domestic Violence- Problems and Perspectives in coordination with LOKAYAT in College Conference hall. The speakers for the seminar were Adv. AsunthaPardhe and Ms. Asha Joshi from Lokayat.

## 5.9 Students Activities

### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

No. of students participated in cultural events

State/ University level  National level  International level

### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level  International level

Cultural: State/ University level  National level  International level

## 5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	5	29000
Financial support from government	18	197040.00
Financial support from other sources	00	00
Number of students who received International/ National recognitions	16	267968

## 5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

**5.12 No. of social initiatives undertaken by the students**

- i. Students participated in various rallies as Savitribai Phule Jayanti Rally, Shivaji Jayanti, Bhimrao Ambedkar Jayanti, Eid-E-Milad etc organised by the M.C.E. Society.
- ii. The college organized N.S.S. Special Winter Camp at Bop Village Taluka Purandar, Dist Pune from 21<sup>st</sup> Dec to 27<sup>th</sup> Dec 2015.

**5.13 Major grievances of students (if any) redressed: Nil**

## **CRITERION - VI**

### **6. Governance, Leadership and Management**

#### **6.1 State the Vision and Mission of the institution**

Vision :

A. K. K. New Law Academy is a dynamic, creative learning institution that strives to meet challenges by providing innovative solutions leading to learning breakthroughs for all students. It is dedicated to establish strong, just upright minds and develop the talents of the students thereby to discover their greatness.

Mission :

The aim of A.K.K. New Law Academy is to cater to the needs of students of all communities in general and of minorities and backward classes in particular and to provide them required amenities, assistance and help for their upliftment by giving opportunity in joining the legal profession and make them an able, confident, competent efficient and well trained advocates.

- The College aims to provide understanding of students regarding basic concepts and procedure of law and make them self sufficient to carry out the necessary research on any legal problems that may come their way.
- The college aims to promote the understanding of law in its social, economic, political and scientific contexts.
- The college seeks to assimilate rich cultural values with justice oriented legal learning.
- The college provides a major force in the intellectual, cultural and economic life of the students with the objectives of creating a world class learning process.
- The college has embraces a secular culture of experimentation, communication and commitment to the society.
- The college aims not only to convert laymen into lawmen but to mobilize the youth creating dynamic law professionals.
- The college plays a vital role in over all development of students by organising legal aid camps, guest lectures, seminars, conferences, workshops etc.

#### **6.2 Does the Institution has a management Information System**

Yes, the college has an academic management portal. The flow of information between the management and the college, moves from the college Management to Principal to the teachers and the students. Objectives are set by the Management and infiltrate to the teachers and students through the Principal. Required Information and data is forwarded to the Management periodically.

The college uses the ERP software “Vridhi”. All data pertaining to students, salaries, admissions, office management, accounts and library fee receipts, profile of teaching staff etc. is available to the management for decision making as and when required.

### **6.3 Quality improvement strategies adopted by the institution for each of the following:**

#### **6.3.1 Curriculum Development**

- The institution through the curriculum prescribed by S.P. Pune University focuses on multi skill development of students in order to ensure employability. Optional Courses are available at both UG and PG level. These Skill Based courses are available to students irrespective of their major subjects. This facility enables students to choose the courses of their interest and for future development.
- Work load distribution is done as per specialization of faculty members.

#### **6.3.2 Teaching and Learning**

- Highly qualified and dedicated faculty.
- Healthy interaction between students and faculty which goes beyond the classrooms.
- Learning beyond curriculum.
- ICT enabled teaching learning
- Remedial classes are held for the students requiring additional help.
- Well-equipped library for both faculty and students.
- Excellent collection of rare and latest books and journals.
- The library is also equipped with special software and resources for differently-abled students
- Seminars and Group Discussions for Students
- Mock-Trial are regularly conducted for the final year LL.B and B.A. LL.B. students

- Intra Moot Court Competitions are conducted
- Elocution, essay competitions are organised to enhance communication skills and research culture among the students.
- Legal Aid Camps, Court Visits and Prison Visits are organised for field study
- Teaching-learning process is also done by guided library assignments, group discussion, seminars, quiz, etc.

### **6.3.3 Examination and Evaluation**

- Continuous evaluation through different methods like internal assessment test, assignments, presentations including projects for post graduate students and final year graduate students.
- Transparency is maintained in evaluation process.
- Examination committee ensures smooth conduct of examinations.
- The semester examination question paper are set by S.P.Pune University.
- The practical examination is conducted with internal and external examiners appointed by the University.

### **6.3.4 Research and Development**

- The college under Career Counseling Cell organized Guest Lecture on SCC Online Training. As SCC Online software provides the details of case laws of Supreme Court , High Courts of different countries it is very useful in legal research.
- The college in coordination with BCUD, S.P. Pune University organised 7 Days Faculty Development Programme “Faculty Development Programme on Effective Application of Research Tools & Techniques for Perfection in Research Publication”. Such programmes provide a platform to the faculty members to enhance their teaching learning methods and research culture.
- Our College had organized the following Seminars and Workshop during this academic year in which experts through their research work had given their inputs on the concerned topics
  - a) One Day State Level Seminar on “Maharashtra Guarantee of Public Services Ordinance, 2015 – Problems and Perspectives”.

- b) One Day State Level Workshop on “Maharashtra Unaided Private Professional Education Institutions (Regulation of Admission & Fees) Act, 2015”.
- c) A K K New Law Academy had organized State Level Workshop on Cyber Security to Prevent Misuse of Social Media.
- International Research Journal on Socio-Legal Studies is been published quarterly to boost the research culture among faculty members and students.
  - Minor projects funded by UGC have been sanctioned to three faculty members.
  - College provides all support for research and development like sanctioning duty leaves to carry out empirical study for the projects, participating in seminars, workshops and conferences.
  - To enhance the library collection and encourage to develop reading habit of the faculty and students and researchers our College organized a Book Exhibition. The new collection of books benefits the respective researchers to develop their research skills.

### 6.3.5 Library, ICT and physical infrastructure / instrumentation

The Library is central to all the academic activities of the college. The college library caters to the needs of faculty and students by providing them various study materials relevant to their subjects. INFLIBNET facility is also available with the library which exposes faculty and students of the college to various resources. With a computerized database of the books in the Library, the search and retrieval of books is easy. We have also peer learning cubicals. The college is a subscriber of N-LIST facility through which e-journals and e-books are made available to the faculty members and students.

	Existing		Newly Added		Total	
	No.	Value/subscription	No.	Value/subscription	No.	Value
Text Books	5765	1575204.00	275	107021.00	6040	16882225.00
Reference Books	1279	821745.00	61	69282.00	1340	891027.00
Journals (Titles)	37	963452.00	-	121965.00	37	1085417.00
e-Books	NLIST (INFLIBNET)				135000	5000.00
e-Journals	NLIST (INFLIBNET)				6000	
Digital Database	AIR SC, SCC Online, Manupatra, JILI CD				4	287810.00
CD & Video	48	930.00	-	-	48	930.00

Others (Specify)						
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Following are the features relating to Library, ICT and physical infrastructure / instrumentation

- Fully equipped library with automation facilities
- 3 full-fledged Computer Labs
- Classrooms with projectors.
- Online Journals
- 24x7 Wi-Fi Facility

### **6.3.6 Human Resource Management**

- The Law College Canteen is a large spacious area, with a view of greenery all round, and a variety of refreshments and meals available. It also provides a breathing ground for student bonding, discussions and even work on assignments and projects.
- The Management Library and reading Hall is open to the students
- The Management has floated a staff Co-operative Credit Society. The staffs are free to save with the said society as well as avail the opportunity for loans.
- The Management has a Unani Medical College. The staff can avail subsidised medical treatment at the said hospital.
- Faculty and Staff are encouraged to participate self-development programmes. The process of assessing adequate human power requirements, staff recruiting, monitoring and planning professional development programmes for personnel development and seeking appropriate feedback responses is very good.
- The Skill development centre can be used as language lab through modules.
- Administration supports faculty, staff and students with necessary and relevant support to optimize their work.
- The Management offers adequate support for infrastructural requirements especially electricity, water supply and routine maintenance.
- Students take part and work as volunteers in ‘Pinnacle- Inter Collegiate Law Festival’ which help them to bond and develop good leadership and People Management Skills.
- There are staff welfare schemes for teaching and non teaching staff.

### 6.3.7 Faculty and Staff recruitment

The recruitment of the faculty and non-teaching staff is done on the basis of type of post created, strictly by following the rules and regulations laid down by the Government, University/ U.G.C. and Management. The temporary teaching and non-teaching staff are recruited at the institutional level by the management.

### 6.3.8 Industry Interaction / Collaboration

- Final year students are encouraged to take up an Internship with law firms. As per the curriculum the college organizes field tours to High courts and also prison visits. are organised in coordination with District Jail Authorities
- During this year the college in collaboration with Dept. of Law, Aligarh Muslim University organized National Level Moot Court Competition. Also the college in collaboration with Chanakya National Law University organized International Moot Court Competition.

### 6.3.9 Admission of Students

The students are given admission to LL.B (three year course) B.A.LL.B (five year course) LL.M (two year course) through online admission process.

Admissions are on the basis of the aggregate marks in the qualifying examination or its equivalent, for both the Undergraduate Courses and the Masters Courses, unless specified otherwise. The quota system as specified by the Government of Maharashtra will be followed for Minority, Backward Class and other candidates in case of aided course.

Admissions are considered granted only when the full fees for the academic year are paid, an official receipt been issued and the name of the applicant appears on the relevant rolls. Payment in full or in part can be condoned or deferred by the Principal/Management.

### 6.4 Welfare schemes for

Teaching	Non teaching	Students
• Loan facility available	• Loan facility available	The college helps the students



from Azam Credit Society. • Concessional rates at Unani Medical College and MA Rangoonwala College of Dental Sciences	from Azam Credit Society. • Concessional rates at Unani Medical College and MA Rangoonwala College of Dental Sciences	to avail different scholarships.
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**6.5 Total corpus fund generated : Nil**

**6.6 Whether annual financial audit has been done - Yes**

**6.7 Whether Academic and Administrative Audit (AAA) has been done?**

Audit Type	External		Internal	
Academic	Yes	Agency	Yes	Authority
Administrative	No	-	No	-

**6.8 Does the University/ Autonomous College declares results within 30 days?**

- For UG Programmes No (Minimum 45 days)
- For PG Programmes No (Minimum 45 days)

**6.9 What efforts are made by the University/ Autonomous College for Examination Reforms? –**

- Students are encouraged to have a minimum of 75% attendance to qualify for the end semester examinations. They are debarred if this rule is not followed.
- Bar Code system is followed during external examination.
- Holocast has to be done by Junior Supervisors.

**6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?**

- Academic Calendar can be prepared by the College itself to conduct various activities subject to the commencement and end of the term as prescribed by the university.
- Question paper setting for Criminal law and Criminology is done by the college for PG students.
- Internal Exams and assessment for UG PG can be done by the college.

**6.11 Activities and support from the Alumni Association**

**6.12 Activities and support from the Parent – Teacher Association**

**6.13 Development Programmes for Support Staff**

- I.T Training for appearing for MS-CIT is provided to the supporting staff. This certificate course enables the staff to effectively use the computer for various departmental works.
- Staff members are encouraged to pursue higher education.
- Work training for non-teaching staff

**6.14 Initiatives taken by the institution to make the campus eco-friendly**

- Well-maintained and environmental friendly campus by the Society
- Large number of maintenance staff are employed by the society to maintain cleanliness & greenery in the campus
- Segregation of waste into recyclable and non- recyclable
- Tree plantation to mark special occasions.
- Dust bins are available at every 100 mts.
- Sanitary bins are maintained throughout the year.
- The campus is a horn free, dirt free and tobacco free zone.
- A botanical survey was taken up by the Botany Department which named the trees with the vernacular and scientific names.
- A database of types and number of plants was prepared. This database has recorded Sixty Two Plant Species totalling Four Hundred Forty Nine Trees in the Campus.
- Paperless organization through E-filing system,
- Online Fee payment.

## **CRITERION - VII**

### **Innovations and Best Practices**

#### **7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.**

1. Career Counseling Cell organized Guest Lecture. Dr. Mohammed Saheb Hussain, Professor of Law, UDSM School of Law, Tanzania, and East Africa had delivered lecture on Law of Contract to the students.
2. The College organized One Day State Level Workshop on “Maharashtra Unaided Private Professional Education Institutions (Regulation of Admission & Fees) Act, 2015”. On this occasion Chief Guest of the function was Shri. Shirishkumar Hande, District Judge, Ambajogai, Dist Beed.
3. Career Counseling Cell organized Guest Lecture on SCC Online Training. Mr. Chetan Singh Gill, Manager – Learning Centre, Eastern Book Company, New Delhi delivered lecture on ‘How to use Supreme Court Cases Online (a legal database)’.
4. A K K New Law Academy organized State Level Workshop on Cyber Security to Prevent Misuse of Social Media. Mrs. Asha Mangure, PSI-Cyber Cell, Pune City, Mr. Rohan Nayadish, Cyber Expert, Pune City addressed the students.

#### **7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year**

1. Organized One Day State Level Seminar on “Maharashtra Guarantee of Public Services Ordinance, 2015 – Problems and Perspectives” on 13<sup>th</sup> June 2015.
2. Organized One Day State Level Workshop on “Maharashtra Unaided Private Professional Education Institutions (Regulation of Admission & Fees) Act, 2015” on 22<sup>nd</sup> Aug 2015.
3. Career Counseling Cell organized Guest Lecture on Law of Contract on 27<sup>th</sup> Aug 2015.
4. Organized Fresher’s Day Celebration on 1<sup>st</sup> Sept 2015 for fresh Law Graduates.
5. Organized Books Exhibition of A K K New Law Academy on 15<sup>th</sup> Sept 2015.
6. Organized Career Counseling Cell organized Guest Lecture on SCC Online Training on 21<sup>st</sup> Sept 2015
7. Organized Teachers Day Celebration on 17<sup>th</sup> June 2015

8. Organized Career Counseling Cell organized Guest Lecture on How to write a book review on 1<sup>st</sup> Oct 2015.
9. Organized A P J Abdul Kalam's Birthday Celebration on 15<sup>th</sup> Oct 2015.
10. Organized Constitutional Day Celebration on 26<sup>th</sup> Nov 2015.
11. Organized Mirchi Freshers Day on 18<sup>th</sup> Dec 2015.
12. Organized NSS Special Winter Camp at Bop Village from 21<sup>st</sup> Dec to 27<sup>th</sup> Dec 2015.
13. Organized Free Legal Aid and Advice Camp on 27<sup>th</sup> Dec 2015.
14. Organized "State Level Workshop" on Cyber Security to Prevent Misuse of Social Media on 30<sup>th</sup> Dec 2015.
15. Organized "Seminar on Domestic Violence" on 9<sup>th</sup> Jan 2016.
16. Organized "Faculty Development Programme on 14<sup>th</sup> to 20<sup>th</sup> Jan 2016.
17. Organized Effective Application of Research Tools & Techniques for Perfection in Research Publication" on 14<sup>th</sup> to 20<sup>th</sup> Jan 2016
18. Organized "Pinnacle 2016- 10<sup>th</sup> Inter Collegiate Law Festival" from 11<sup>th</sup> to 23<sup>rd</sup> Jan 2016.
19. Organized Guest Lecture on Higher Education In Abroad on 2<sup>nd</sup> March 2016.

**7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)**

- The teachers of our college give extra coaching to the students for value added courses such as JMFC exams, and other competitive exams. As a result the students of our College passed JMFC Judge Examination. Mr. LaxmikantWadikar, Mr. Dyaneshwar Sonone and Ms. Mubeen Shaikh cleared the MPSC's Junior Magistrate First Class Judge Examination in May 2015.
- The Library Section of our College every year organizes Book Exhibition for the faculty & students of Law College and researchers in azam campus to inculcate and boost the research culture.

**7.4 Contribution to environmental awareness / protection**

21<sup>st</sup> Dec to 27<sup>th</sup> Dec 2015 NSS Special Winter Camp at Bop Village In this seven days Camp various activities were conducted such as, Dental checkup, Free Legal Aid Camp, Physiotherapy camp, cleanliness of village, Tree plantation, Tap distribution through NGO by Mr. Tillu and guest lectures for students.

**7.5 Whether environmental audit was conducted?** No

**7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)** No

**8. Plans of institution for next year**

1. To review the functioning of Internal Quality Assurance Cell (IQAC) during 2015-16
2. To strengthen and upgrade the computerization of administration and the process of admission
3. To formulate academic calendar, lecture plan and course completion report
4. To organize inter and intra institutional seminars, workshops, faculty development programmes on quality related themes
5. To develop and promote research culture in the institution through knowledge and technology
6. To improve, strengthen and upgrade the library services
7. To optimize and integrate modern methods of teaching and learning for participatory teaching and learning process
8. To organize and strengthen different services of guidance and counselling for students, teaching and non-teaching staff and other stakeholders
9. To encourage practice of student assessment of teachers to be introduced and the action taken on student feedback
10. To organize and encourage different community services as part of social service programme for the students.