

# The Annual Quality Assurance Report (AQAR) of the IQAC

## July 1, 2012-June 30, 2013

### Part – A

#### 1. Details of the Institution

1.1 Name of the Institution

M.C. E. Society's A. K. K. New  
Law Academy, Pune

1.2 Address Line 1

2390-B, K.B. Hidayatulla Road,

Address Line 2

Azam Campus, Camp

City/Town

Pune

State

Maharashtra

Pin Code

411001

Institution e-mail address

akknlapune@gmail.com

Contact Nos.

020 26442068

Name of the Head of the Institution:

Dr Rasheed Shaikh

Tel. No. with STD Code:

02026442068

Mobile:

9423023420

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID(For ex. MHCOGN 18879)

1.4 NAAC Executive Committee No. & Date:   
(For Example EC/32/A&A/143 dated 3-5-2004.  
This EC no. is available in the right corner- bottom  
of your institution's Accreditation Certificate)

1.5 Website address:

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

#### 1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B	2.66	2011	March 26, 2016
2	2 <sup>nd</sup> Cycle				
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.7 Date of Establishment of IQAC: DD/MM/YYYY

1.8 AQAR for the year (for example 2010-11)

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

i. AQAR 2011-12 submitted to NAAC on 17/07/2018

1.10 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

- Approved by Bar Council of India

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

1.11 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

1.12 Name of the Affiliating University (for the Colleges)

University of Pune, Pune

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc -

Nil

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (*Specify*)

UGC-COP Programmes

## **2. IQAC Composition and Activities**

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and  
community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No.  Faculty

Non-Teaching Staff

Students  Alumni  Others

2.12 Has IQAC received any funding from UGC during the year? Yes  No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total No. International  National  State  Institution Level

(ii) Themes

University of Pune Sponsored One Day State Level Seminar on Promoting Gender Justice through Legal Education

2.14 Significant Activities and contributions made by IQAC

1. IQAC took Feedback from the Students.
2. IQAC encouraged teachers to participate and present papers in conferences.
3. IQAC motivated teachers for research publications and for applying for Minor Research Projects.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year:

<b>Plan of Action</b>	<b>Achievements</b>
<ol style="list-style-type: none"> <li>1. The computerization of administration should be strengthened and upgraded.</li> <li>2. Academic Calendar, Lecture Plan and Course Completion Report should be prepared.</li> <li>3. Faculty Development Programmes, Seminars/ workshops/ Symposium for Teachers should be organized.</li> <li>4. The faculty should be encouraged to take Research Projects and publish Articles and books.</li> <li>5. The Library Services should be improved, strengthened and upgraded.</li> <li>6. The students should be encouraged to participate in different community services as part of Social Service Programme.</li> <li>7. Need of slow learners and foreign students should be catered.</li> </ol>	<ol style="list-style-type: none"> <li>1. The computerization of administration has been upgraded</li> <li>2. Academic Calendar, Lecture Plan and Course Completion Report have been prepared.</li> <li>3. Six teaching staff attended Refresher and Orientation programme.</li> <li>4. Dr Satish Shinde, Dr Saleem Shaikh and Dr Shweta Gupta have been sanctioned Minor Research Projects by BCUD, University of Pune.</li> <li>5. The Library Services should be improved, strengthened and upgraded.</li> <li>6. Students of the College and NSS Volunteers evasively participated in the Anti- tobacco drive to make Azam Campus tobacco free.</li> <li>7. Remedial classes and Spoken English classes were conducted for slow learners and foreign students.</li> </ol>

*\* Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body    Yes     No

Management        Syndicate     Any other body

Part – B  
**CRITERION – I**

**1. Curricular Aspects**

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	1			
UG	2			
PG Diploma				
Advanced Diploma				
Diploma	0			
Certificate				
Others				
<b>Total</b>	3			

Interdisciplinary				
Innovative				

- 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options  
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	3
Trimester	
Annual	

1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students   
(On all aspects)

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

*\*Please provide an analysis of the feedback in the Annexure*



1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

As revision/update of regulation or syllabi is decided by University of Pune, there is no change in syllabus.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

The proposal to start Ph.D (Law) Research Centre in the college has been submitted to University of Pune.

## CRITERION – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	09	07 + 1 Librarian	0	01	-

2.2 No. of permanent faculty with Ph.D.

04

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
10	-	-	-	-	-	-	-	10	-

2.4 No. of Guest and Visiting faculty and Temporary faculty

04

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	04	16	19
Presented papers	02	13	05
Resource Persons	-	-	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Teachers make use of ICT in the teaching learning process:
1. In order to make out students ready, interview skills and personality development programs are organized.
  2. Teachers attend Refresher Courses to learn new teaching methods.

2.7 Total No. of actual teaching days during this academic year

186

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, and Online Multiple Choice Questions)

1. Open book examinations for internal evaluation have been implemented.

2.9 No. of faculty members involved in curriculum restructuring/ revision/ syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

01

2.10 Average percentage of attendance of students

80%

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.S.L. V	25	-	03	13	-	64
LL.B III	49	-	05	36	-	83
LL.M II	24	03	12	09	-	100

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

1. Academic Calendar is prepared at the beginning of the year
2. Teachers are instructed to maintain Academic Diary, Daily Teaching Report, etc. These are periodically reviewed to ensure effective curriculum delivery
3. Encouraged use ICT and E- resources

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	01
UGC – Faculty Improvement Programme	-

HRD programmes	-
Orientation programmes	01
Faculty exchange programme	-
Staff training conducted by the university	02
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	-
Others	-

#### 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	09	-	-	-
Technical Staff	-	-	-	-

## CRITERION – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

IQAC has provided the valuable information regarding research and publications of papers in various international and national research journals, guidance regarding Ph. D. and thesis writing to the faculties of the College as well as students, Use of ICT in classroom teaching, etc

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	03	01	-
Outlay in Rs. Lakhs	-	3,25,000/-	75,000/-	-

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	05	02	-
Non-Peer Review Journals	-	-	-
e-Journals	-	01	-
Conference proceedings	-	11	04

#### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other Organizations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	2012-2014	BCUD, Pune University, Pune & UGC, New Delhi	3,25,000/ 75,000/	3,25,000/ 75,000/
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	2012-2014	BCUD, University of Pune, Pune & UGC, New Delhi	3,25,000/ 75,000/	-
Students research projects <i>(other than compulsory by the University)</i>	-	-	-	-
Any other(Specify)	-	-	-	-
Total	2012-2014	02	4,00,000/	4,00,000/

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

GC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges Autonomy  CPE  DBT Star Scheme   
 INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

Free consultancy is provided to poor and needy persons by Centre for Free Legal Aid & Advice (CFLAA) established in our College.

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	-	01	-	-
Sponsoring agencies	-	-	Pune University, Pune	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons - 01

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From Funding agency  From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides   
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events:

University level  State level   
National level  International level

3.22 No. of students participated in NCC events:

University level  State level   
National level  International level

3.23 No. of Awards won in NSS:

University level  State level   
National level  International level

3.24 No. of Awards won in NCC:

University level  State level   
National level  International level



3.25 No. of Extension activities organized

University forum	<input type="text" value="-"/>	College forum	<input type="text" value="01"/>		
NCC	<input type="text" value="-"/>	NSS	<input type="text" value="05"/>	Any other	<input type="text" value="-"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

1. Guest Lecture on Yoga was conducted on 1<sup>st</sup> September, 2012
2. Students of the College & NSS Volunteers evasively participated in the Anti- tobacco drive to make Azam Campus tobacco free.
3. The College has organized N.S.S. Special Winter Camp at Velu Village Taluka- Bhore, Dist Pune from 23<sup>th</sup> Dec to 29<sup>th</sup> Dec 2012.
4. The College has organized Free Legal Aid & Advice Camp at Velu Village Taluka- Bhore, Dist Pune on 27<sup>th</sup> December, 2012
5. Teachers and Students participated in various rallies organised by M.C.E. Society, Azam Campus, Pune on the occasion of birth anniversaries of various social and religious reformers and stalwarts like Mahatma Jyotiba Phule, Dr. Babasaheb Ambedkar, Chatrapati Shivaji Maharaj and Prophet Mohammed.
6. Organized in the College “Surana and Surana Tort Law International Moot Court Competition” on 7<sup>th</sup> Dec to 9<sup>th</sup> Dec 2012 by M.C.E. Society, Pune of the College & Surana & Surana International Attorney, Chennai.
7. Save Environment and Pollution Awareness Campaign was organised our College through N.S.S. on 26<sup>th</sup> December, 2012
8. Women’s Day was Celebrated on 8<sup>th</sup> March, 2013
9. “Pinnacle 2012-13: the 7th Inter Collegiate Law Festival” was organised by our College from 11-24<sup>th</sup> Feb, 2013
10. Yerwada Jail Visit was organised by our College on 15<sup>th</sup> May, 2013.

## CRITERION – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	21677	-	-	21677
Class rooms	16	-	College Fee & Education Aid from Society	16
Laboratories	-	-	-	-
Seminar Halls	01	-	College Fee & Education Aid from Society	
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.	-	-	-	-
Value of the equipment purchased during the year (Rs. in Lakhs)	-	-	-	-
Others	-	-	-	

#### 4.2 Computerization of administration and library:

The administration of the College and library is completely computerized. The Tally Software is used for financial management of the College. The process of admission like filling of admission form and its submission is done online as the computers with internet facility is provided in the computer lab at the 2<sup>nd</sup> floor of the College. Access to e-books/journals and legal databases, user orientation/training programmes are organised by the library for new students.

#### 4.3 Library services

	Existing		Newly Added		Total	
	No.	Value/ Subscription	No.	Value/ subscription	No.	Value/ subscription
Text Books	4848	1226753.00	281	81332.00	5129	1308085.00
Reference Books	1164	690690.00	59	61602.00	1223	752292.00
Journals (Titles)	34	362771.00	-	174792.00	34	537563.00
e-Books	NLIST (INFLIBNET)				51000	5000.00
e-Journals	NLIST (INFLIBNET)				2100	
Digital Database	AIR SC, Manupatra, JILI CD				3	105000.00
CD & Video	16	-	31	930	47	930.00
Others (Specify)						

#### 4.4 Technology upgradation

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	50	01	All	Overall Campus	A.K.K. New Law Academy	M.C.E. Society	ICT	
Added	--	--						
Total	50	01						

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

<p>Internet facility is available for Students, Teaching and Non-Teaching Staff within the campus. Students can avail of internet facility in the Library also.</p>
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4.6 Amount spent on maintenance in lakhs:

i) ICT	40800
ii) Campus Infrastructure and facilities	109354
iii) Equipments	-
iv) Others	-
<b>Total:</b>	150154

## CRITERION – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services.

- Principal’s Address, Prospectus, College Website, Notices are used for awareness about Student Support Services.
- Teachers take General Orientation for students of first year to create awareness about students support services like Scholarships, Admission and different cells in the college.
- The College publishes a prospectus every year with all the updates. The prospectus Contains information about the College like:
  - Vision and Mission Statement of the College
  - Infrastructure, Campus, Faculty and the Managing Committee of the College and Student Council
  - The Curriculum, Course Structure of B.S.L..LL.B, LL.B, LL.M. course.

#### 5.2 Efforts made by the institution for tracking the progression

- Student Progression is regularly monitored on one to one basis.
- We conduct Tutorials, Topic-Discussion in the Classroom, Presentation of students, Class Debates and Tests.
- Many Career Orientation and Faculty Development Programme, Seminars and Workshops for students and faculty are arranged.
- The College always arrange study tour in respect to give practical approach in studying law. Further with reference to progression of students, we organise Counselling Sessions by faculty members.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
487	54	-	

(b) No. of students outside the state

UG  
+PG

(c) No. of International students 

UG +PG 17 + 2
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Men	No	%	Women	No	%
	10	52		9	47.36

**Under Graduate**

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
377	61	04	23	00	465	<b>391</b>	<b>52</b>	<b>06</b>	<b>38</b>	<b>00</b>	<b>487</b>

487\*100/1400

Demand ratio 34.78      Dropout % - 0%

**Post Graduate**

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
61	06	04	09	00	80	42	04	00	08	00	54

5400/120

Demand ratio 45%      Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

i) The employment skills are also developed through moot court, court visit, chamber visit, participation in debates, elocution etc

No. of students beneficiaries 

All present students of the college
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5.5 No. of students qualified in these examinations

NET	<input type="text" value="00"/>	SET/SLET	<input type="text" value="00"/>	GATE	<input type="text" value="00"/>	CAT	<input type="text" value="00"/>
IAS/IPS etc	<input type="text" value="00"/>	State PSC	<input type="text" value="00"/>	UPSC	<input type="text" value="00"/>	Others	<input type="text" value="00"/>

5.6 Details of student counseling and career guidance

Various activities like lectures by various eminent speakers, lawyers and legal firm proprietors are conducted through Student Counseling Centre. A Career Counseling Cell has been established by the college to take initiatives with respect to provide Career Guidance to the students.

No. of students benefitted

All final year students

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
			Being professional college almost all students started practising in Courts.

5.8 Details of gender sensitization programmes

- College organise Guest Lectures or special lecture series on topics like Human Rights, Women’s Rights, Child Labour.
- Through the legal Aid, students of our college participate in the gender sensitization programmes by organizing street plays, dramas and other cultural activities.

## 5.9 Students Activities

### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

### No. of students participated in cultural events

State/ University level  National level  International level

### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level  International level

Cultural: State/ University level  National level  International level

## 5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	00	00
Financial support from government	39	325226.00
Financial support from other sources	00	00
Number of students who received International/ National recognitions	06	18000

### 5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level



5.12 No. of social initiatives undertaken by the students

- i. The College organized N.S.S. Special Winter Camp at Velu Village Taluka Bhore, Dist Pune from 23<sup>rd</sup> Dec to 29<sup>th</sup> Dec 2012.
- ii. The College organized Free Legal Aid & Advice Camp at Velu Village, Taluka Bhore, Dist-Pune. The object for the camp was for the legal awareness for the villagers on 27<sup>th</sup> December, 2012.
- iii. Students participated in various rallies as Savitribai Phule Jayanti Rally, Shivaji Jayanti, Bhimrao Ambedkar Jayanti etc organised by the M.C.E. Society.

5.13 Major grievances of students (if any) redressed: Nil

## CRITERION – VI

### 6. Governance, Leadership and Management

#### 6.1 State the Vision and Mission of the institution

**Vision:**

A.K.K. New Law Academy is a dynamic, creative learning institution that strives to meet challenges by providing innovative solutions leading to learning breakthroughs for all students. It is dedicated to establish strong, just upright minds and develop the talents of the students thereby to discover their greatness.

**Mission:**

The aim of A.K.K. New Law Academy is to cater to the needs of students of all communities in general and of minorities and backward classes in particular and to provide them required amenities, assistance and help for their upliftment by giving opportunity in joining the legal profession and make them an able, confident, competent efficient and well trained advocates.

- The college aims that the students should understand the basic concepts and procedure of law and become self sufficient to carry out the necessary research on any legal problems that may come their way.
- The college aims to promote the understanding of law in its social, economic, political and scientific contexts.
- The college seeks to assimilate rich cultural values with justice oriented legal learning.
- The college provides a major force in the intellectual, cultural and economic life of the students with the objectives of creating a world class learning process.
- The college has embraces a secular culture of experimentation, communication and commitment to the society.
- The college aims not only to convert laymen into lawmen but to mobilize the youth creating dynamic law professionals.
- The college plays a vital role in over all development of students by organising legal aid camps, guest lectures, seminars, conferences, workshops etc.

## 6.2 Does the Institution has a management Information System

Yes, the college has an academic management portal The flow of information between the management and the college, moves from the college Management to Principal to the teachers and the students. Objectives are set by the Management and infiltrate to the teachers and students through the Principal. Required Information and data is forwarded to the Management periodically

The college uses the ERP software “Vridhhi”. All data pertaining to students, salaries, admissions, office management, accounts and library.fee receipts, profile of teaching staff etc. is available to the management for decision making as and when required.

## 6.3 Quality improvement strategies adopted by the institution for each of the following:

### 6.3.1 Curriculum Development

Curriculum is decided by the University. The institution through the curriculum prescribed by Savitribai Phule Pune University focuses on multi skill development of students in order to ensure employability. Optional Courses are available at both UG and PG level These Skill Based courses are available to students irrespective of their major subjects. This facility enables students to choose the courses of their interest and for future development.

### 6.3.2 Teaching and Learning

- Preparing academic plan.
- Using advanced methods of teaching
- Conducting monthly tests, group discussions
- Exposing students for outdoor learning through educational trips, excursions, camps etc.
- Motivating students for research activities.
- Students are encouraged to use online services such as e-Books and e-journals.
- Healthy interaction between students and faculty which goes beyond the classrooms.
- ICT enabled teaching learning
- Well-equipped library for both faculty and students.
- Excellent collection of rare and latest books and journals.
- The library is also equipped with special software and resources for differently-abled students
- Seminars and Group Discussions for Students
- Mock-Trial are regularly conducted for the final year LL.B and B.S.L. LL.B. students
- Intra Moot Court Competitions are conducted
- Debate, elocution, essay competitions are organised to enhance communication skills and research culture among the students.
- Legal Aid Camps, Court Visits and Prison Visits are organised for field study.
- Remedial classes are held for the students requiring additional help.
- Teaching-learning process is also done by guided library assignments, group discussion, seminars, quiz, etc.

### 6.3.3 Examination and Evaluation

- Continuous evaluation through different methods like internal assessment test, assignments, presentations including projects for post graduate students and final year graduate students.
- Transparency is maintained in evaluation process.
- Examination committee ensures smooth conduct of examinations.
- The semester examination question papers are set by Savitribai Phule Pune University.
- The practical examination is conducted with internal and external examiners appointed by the University.

### 6.3.4 Research and Development

- Motivating teachers to take research projects.
- BCUD Minor Projects were sanctioned to three faculty members.
- Guiding teachers for improving API through participation in conferences and through publishing of articles, books and research work.
- Improving library facilities for research.
- College provides all support for research and development like sanctioning duty leaves to carry out empirical study for the projects, participating in seminars, workshops and conferences.
- Journal of Minorities Rights is been published half yearly to motivate the research culture among faculty members and students.
- The college organised University of Pune Sponsored One Day State Level Seminar on “Promoting Gender Justice Through Legal Education “ in which faculty members presented research papers.
- The College in coordination with Surana & Surana International Attorneys, Chennai organised Surana and Surana Tort Law International Moot Court Competition in which the students are motivated to participate to inculcate research culture.
- Our students through their research and advocacy skills won the prestigious Runner-Up trophy of 13<sup>th</sup> Commonwealth Moot Court Competition conducted organised by Faculty of Law, Mody Institute of Technology and Science, Lakshmangarh, Rajasthan in collaboration with the Commonwealth Legal Education Association (CLEA).
- Our students won the prestigious Runner-Up trophy of 7<sup>th</sup> Shankarrao Kanitkar State Level Moot Court Competition organised by Modern Law College, Ganeshkhind.
- Our students also won the prestigious Winner Up trophy of National Judgement Analysis Competition organised by DES Navalmal Firodia Law College, Pune.

### 6.3.5 Library, ICT and physical infrastructure / instrumentation

Library is being regularly upgraded and updated. Following are the features relating to Library, ICT and physical infrastructure / instrumentation

- Fully equipped library with automation facilities
- Computer Lab
- Classrooms with projectors.
- Online Journals
- 24x7 Wi-Fi Facility
- New books and journals are added every year. Library OPAC software is used for searching the books

	Existing		Newly Added		Total	
	No.	Value/ Subscription	No.	Value/ subscription	No.	Value/ subscription
Text Books	48 48	1226753.00	281	81332.00	5129	1308085.00
Reference Books	11 64	690690.00	59	61602.00	1223	752292.00
Journals (Titles)	34	361489.00	-	174792.00	34	536281.00
e-Books	NLIST (INFLIBNET)				51000	5000.00
e-Journals	NLIST (INFLIBNET)				2100	
Digital Database	AIR SC, Manupatra, JILI CD				3	105000.00
CD & Video	16	-	31	930	47	930.00
Others (Specify)						

### 6.3.6 Human Resource Management

- The management supports faculty and students by providing infrastructural requirements as computers and internet.
- There are welfare schemes for teaching and non-teaching staff.
- The Law College Canteen is a large spacious area, with a view of greenery all round, and a variety of refreshments and meals available. It also provides a breathing ground for student bonding, discussions and even work on assignments and projects.
- The Management Library and reading Hall is open to the students
- The Management has floated a staff Co-operative Credit Society. The staffs are free to save with the said society as well as avail the opportunity for loans.
- The Management has a Unani Medical College. The staff can avail subsidised medical treatment at the said hospital.
- Faculty and Staff are encouraged to participate self-development programmes. The process of assessing adequate human power requirements, staff recruiting, monitoring and planning professional development programmes for personnel development and seeking appropriate feedback responses is very good.
- Administration supports faculty, staff and students with necessary and relevant support to optimize their work.
- The Management offers adequate support for infrastructural requirements especially electricity, water supply and routine maintenance.

### 6.3.7 Faculty and Staff recruitment

The recruitment of the faculty and non-teaching staff is done on the basis of type of post created, strictly by following the rules and regulations laid down by the Government, University/ U.G.C. and Management.

The temporary teaching and non-teaching staff are recruited at the institutional level by the management.

### 6.3.8 Industry Interaction / Collaboration

- Students are frequently taken to local courts to witness the proceedings.
- As per the curriculum, the college organizes field tours to High courts and also prison visits.
- The College in coordination with Surana & Surana International Attorneys, Chennai organised Surana and Surana Tort Law International Moot Court Competition.

### 6.3.9 Admission of Students

Admission is done on the basis of merit and reservation policies of the government and the University regulations.

### 6.4 Welfare schemes for

Teaching	<ul style="list-style-type: none"><li>• Loan facility available from Azam Credit Society.</li><li>• Concessional rates at Unani Medical College and MA Rangoonwala College of Dental Sciences</li></ul>
Non Teaching	<ul style="list-style-type: none"><li>• Loan facility available from Azam Credit Society.</li><li>• Concessional rates at Unani Medical College and MA Rangoonwala College of Dental Sciences</li></ul>
Students	<ul style="list-style-type: none"><li>• Needy students are given concessions in fees.</li><li>• Scholarships for students in different categories</li></ul>

6.5 Total corpus fund generated

Nil

6.6 Whether annual financial audit has been done



No





6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic				
Administrative			Yes	C.A.

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes  No

For PG Programmes Yes  No

According to rule, the University declares it within 45 days.

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

The college is an affiliated college and follows all the norms set by the University to conduct examinations.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

- Academic Calendar can be prepared by the College itself to conduct various activities subject to the commencement and end of the term as prescribed by the university.
- Internal Exams and assessment for UG and PG can be done by the college.

6.11 Activities and support from the Alumni Association

-

6.12 Activities and support from the Parent – Teacher Association

-

### 6.13 Development programmes for support staff

- I.T Training for appearing for MS-CIT is provided to the supporting staff. This certificate course enables the staff to effectively use the computer for various departmental works.
- Staff members are encouraged to pursue higher education.
- Work training for non-teaching staff

### 6.14 Initiatives taken by the institution to make the campus eco-friendly

- Large number of maintenance staff are employed by the society to maintain cleanliness & greenery in the campus
- Segregation of waste into recyclable and non- recyclable
- Tree plantation to mark special occasions.
- Dust bins are available at every 100 mts.
- Sanitary bins are maintained throughout the year.
- The campus is a horn free, dirt free and tobacco free zone.
- Paperless organization through E-filing system,
- Online Fee payment.

## **CRITERION – VII**

### **7. Innovations and Best Practices**

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

1. Admission process has been made online.
2. Electronic delivery of e-material from the library
3. Participatory teaching and learning process particularly for the LL.M. students in respect of book review, seminar paper, assignments, tutorials, longish term paper, dissertation, etc.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- 1) All the faculty members were instructed to suggest books in respect of their subjects in order to enrich the library and make them available to all the stakeholders.
- 2) Law Lecture series for 2012-13 was started for LL.M students. The Inauguration was done by Hon'ble Prof Dr. Lakshminath, Pro Chancellor and Vice Chancellor, Chanakya National Law University, Patna, on 30<sup>th</sup> July 2012.
- 3) Moot Court Association was inaugurated by Hon'ble Prof Dr. Lakshminath, Pro Chancellor and Vice Chancellor, Chanakya National Law University, Patna on 30<sup>th</sup> July 2012.
- 4) A Guest Lecture on Yoga was delivered by Yogacharya SN. Karmarath (Yoga Psychologist). The Guest Lecture was organized by college for the students of LL.B and BSL on 1<sup>st</sup> Sept 2012.
- 5) Teachers' Day was celebrated by our college. Prin Dr. Rasheed Shaikh delivered a lecture on 'Importance of Teachers Day to the students' and also felicitated the Teaching staff and Non teaching staff of our college, on 5<sup>th</sup> Sept 2012.
- 6) University of Pune sponsored One Day State Level Seminar was organized by A K K New Law Academy, Pune. The Chief Guest of the function was Hon'ble Mr. Justice Bhushan R. Gavai – Judge High Court of Bombay Judicature, Hon'ble Prof. Dr. W. N. Gade – Vice Chancellor, University of Pune presided over the function, Dr. Sureshchandra R. Bhosale – Chairman, Board of Studies University of Pune and Dr.

Dilip Ukey- Pro Vice Chancellor Swami Ramanand Teerth Marathwada University, Nanded were the Guests of Honour. On 8<sup>th</sup> Sept 2012.

- 7) Freshers' Day was celebrated in our college on 11-09-12. Miss Arzoo Memon was awarded Miss NLA and Mr. Aditya Rajasthani was awarded Mr. NLA for BSL and Miss Deepika Kevlani was awarded Miss NLA and Mr. Asadul Haq was awarded Mr NLA for LL.B.
- 8) Surana and Surana Tort Law International Moot Court Competition 2012 was held in A K K New Law Academy, Pune from 7<sup>th</sup> Dec to 9<sup>th</sup> Dec 2012. The Chief Guest of the function was Hon'ble Mr. Justice S. P. Kurdukar, Former Judge, Supreme Court of India was the Chief Guest and Hon'ble Mr. P.A. Inamdar, Member Planning Commission of India on Higher Education, New Delhi presided over the function Mrs. Abeda P. Inamdar, Vice President, M. C. E. Society, Prof. Muzaffar Shaikh, Chairman (LMC) A K K New Law Academy, Adv. Dr. Ravichandran and Prin. Dr. Rasheed Shaikh, Principal, A K K New Law Academy were also present for on the dias. The winner trophy with cash prize of Rs. 20,000/- was awarded to the National Law University, Jodhpur consisting of Mr. Viraj Dhuri, Mr. Sagar Gupta and Ms. Bhavana Sundar. The runner trophy with cash prize of Rs. 10,000/- was awarded to the NALSAR University of Law, Hyderabad consisting of Ms. Urmika Vinay Tripathi, Ms. Srishti Khare and Mr. Aatmin Shah. The best speaker award was won by Mr. Viraj Dhuri of National Law University, Jodhpur.
- 9) A K K New Law Academy's students Miss Farheen A. Penwale, Mr. Debayan Roy and Miss. Zainab Sirhindiya won the prestigious Runner-Up trophy of 13<sup>th</sup> Commonwealth Moot Court Competition conducted from Nov 30 to December 2, 2012 organised by Faculty of Law, Mody Institute of Technology and Science, Lakshmanagarh, Rajasthan in collaboration with the Commonwealth Legal Education Association (CLEA).
- 10) A K K New Law Academy organized N.S.S. Special Winter Camp at Velu Village Taluka Bhor, Dist Pune from 23<sup>rd</sup> Dec to 29<sup>th</sup> Dec 2012. Inaugural Ceremony was held on 23<sup>rd</sup> Dec 2012 Mr. Bhaorao Bhosale, Sarpanch was Chief guest of the function & Mr. Ishwar Pangare, Upsarpanch presided the function. In this seven days Camp various activities were organized such as Eye checkup camp, Dental checkup, Free Legal Aid Camp, Physiotherapy camp, cleanliness of village etc.

- 11) A K K New Law Academy organized Free Legal Aid & Advice Camp at Velu Village, Taluka Bhor, Dist- Pune. The object for the camp was for the legal awareness for the villagers. The Chief Guest for the function was Mr. R. K. Malabade, Secretary, Pune District Legal Authority, Pune. Guests of honour for the function was Mr. R. R. Bhosale Civil Judge, Senior Division, Pune and Mr. Hemant Joshi, JMFC & Civil Judge Junior Division, Pune. Dr. Rasheed Shaikh, Principal A K K New Law Academy was also present for the function.
- 12) A K K New Law Academy organized N.S.S. Special Winter Camp at Velu Village Taluka Bhor, Dist Pune from 23<sup>rd</sup> Dec to 29<sup>th</sup> Dec 2012. The Valedictory function was held on 29<sup>th</sup> Dec 2012
- 13) A K K New Law Academy's students Miss Farheen A. Penwale, Mr. Debayan Roy and Miss. Zainab Sirhindiya won the prestigious Runner-Up trophy of 7<sup>th</sup> Shankarrao Kanitkar State Level Moot Court Competition conducted on 12<sup>th</sup> Jan 13 organised by Modern Law College, Ganeshkhind.
- 14) A.K.K. New Law Academy, Pune organized the Grand Finale and Prize Distribution function of 'Pinnacle-2012-13', the 7<sup>th</sup> Inter Law Collegiate Sports and Cultural Meet. The Chief Guest of the function was Ms. Neha Pendse, a well-known Marathi Film Actress. The function was presided over by Mrs. Abeda P. Inamdar, Vice-President, M.C.E. Society, Pune.
- 15) A K K New Law Academy's students Miss Farheen A. Penwale and Mr. Debayan Roy won the prestigious Winner Up trophy of National Judgement Analysis Competition conducted on 14<sup>th</sup> Feb 2013 organised by DES Navalmal Firodia Law College, Pune.
- 16) A K K New Law Academy's students Mr. Asif Gudakuwala, Salman Shaikh, Azharoddin Jamadar and Shadab Shaikh have won the Football Competition, Runner Up trophy of Carrom
- 17) A K K New Law Academy organized Annual Social Gathering and Prize Distribution function on 2<sup>nd</sup> March 2013. The Chief Guest of the function was Hon'ble Dr. V. B. Gaikwad, Director, Board of College and University Development (BCUD), University of Pune and the function was presided by Mrs. Abeda P. Inamdar, Vice President, M.C.E. Society, Pune. Prof. Muzaffar Shaikh, Chairman, New Law Academy, Pune and Prin. Dr. Rasheed Shaikh were also present for the function.

18) A K K New Law Academy organized Women's Day on 8<sup>th</sup> March 2013 for which Lecturers was felicitated by Mrs. Abeda P. Inamdar and Prof Muzaffar Shaikh felicitated Mrs. Abeda P. Inamdar.

7.3 Give two Best Practices of the institution

- 1) Free access to internet within the campus.
- 2) Access to e-books/journals and legal databases.

*\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

A K K New Law Academy organized N.S.S. Special Winter Camp at Velu Village Taluka Bhor, Dist Pune from 23<sup>rd</sup> Dec to 29<sup>th</sup> Dec 2012. Inaugural Ceremony was held on 23<sup>rd</sup> Dec 2012 Mr. Bhaorao Bhosale, Sarpanch was Chief guest of the function & Mr. Ishwar Pangare, Upsarpanch presided the function. In this seven days Camp various activities were organized such as Eye checkup camp, Dental checkup, Free Legal Aid Camp, Physiotherapy camp, cleanliness of village etc.

7.5 Whether environmental audit was conducted? Yes  No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

1. Dr. Rasheed Shaikh, Principal, A K K New Law Academy, Pune Miss Jacinta Bastain and Librarian Intekhab Alam had attended All India Moot Conveners Conference 2012 at Bhopal
2. A K K New Law Academy's students Miss Farheen A. Penwale, Mr. Debayan Roy and Miss. Zainab Sirhindiya won the prestigious Runner-Up trophy of 7<sup>th</sup> Shankarrao Kanitkar State Level Moot Court Competition conducted on 12<sup>th</sup> Jan 13 organised by Modern Law College, Ganeshkhind.

3. A K K New Law Academy's students Miss Farheen A. Penwale and Mr. Debayan Roy won the prestigious Winner Up trophy of National Judgement Analysis Competition conducted on 14<sup>th</sup> Feb 2013 organised by DES Navalmal Firodia Law College, Pune.
  4. A K K New Law Academy's students Mr. Asif Gudakuwala, Salman Shaikh, Azharoddin Jamadar and Shadab Shaikh have won the Football Competition, Runner Up trophy of Carrom
  5. The College has participated in the rallies like Savitribai Phule Jayanti, Shivaji Maharaj Jayanti, Bhimrao Ambedkar Jayanti, Eid-E-Milad Rally organised by the Maharashtra Cosmopolitan Education Society, Pune in order to spread awareness among the public.
8. Plans of institution for next year

The College has proposed plan for implementation in the next Academic Year i.e. 2013-14 as follow:

1. To review the functioning of Internal Quality Assurance Cell (IQAC) during 2012-13
2. To discuss upgradation of the computerization of administration and the process of admission.
3. To discuss academic calendar, lecture plan and course completion report
4. To discuss co-curricular and extra-curricular activities proposed to be conducted in the academic year 2013-14
5. To discuss about organization of various faculty development programmes, seminars/workshops/symposium for teachers, deputation of teachers and encourage research projects and innovative practices.
6. To improve, strengthen and upgrade the library services
7. To organize and encourage different community services as part of social service programme for students
8. To encourage practice of student assessment of teachers to be introduced and the action taken on student feedback
9. To organize and conduct field visit, educational tour, etc.